

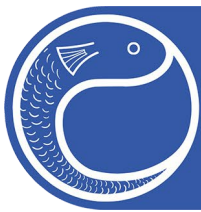
## Risk Assessment

Risk Identified (Please note - Where a number is preceded by the letter A it refers to the relevant Appendix in the TI Manual or on our website)	Procedure to manage risk identified	Risk Level
<b>Club and Coaching Practices</b>		
Lack of coaching qualification. A4/A6/ A9/A10	Coach education policy/Recruitment policy.	Low
Supervision issues. A9	Supervision policy/Coach education policy	Low
Unauthorised photography & recording activities. A9	Photography & Use of Images policy	Low
Behavioural Issues. A10	Code of Conduct / Safeguarding 1 / Complaints & Disciplinary policy.	Low
Lack of gender balance amongst coaches 2-1 - TCI Registered	Coach education policy / Supervision policy.	Low
No guidance for travelling & away trips A9, A10, A11	Travel/Away trip policy /Safeguarding Training.	Low
Lack of adherence to procedures in Safeguarding policy Safeguarding policy – A8	Safeguarding Policy / Complaints & disciplinary policy	Low
<b>Complaints &amp; Discipline</b>		
Lack of awareness of a Complaints & Disciplinary policy. A8	Complaints & Disciplinary procedure/policy.	Low
Difficulty in raising an issue by child & or parent A8	Communications procedure. Complaints & Disciplinary procedure/policy / Communications procedure.	Low
Complaints not being dealt with seriously A8	Complaints & Disciplinary procedure/policy.	Low
<b>Reporting Procedures</b>		
Lack of knowledge of organisational & statutory reporting procedures A7, A10	Reporting procedures/policy / Coach Education policy / Code of Conduct/Behaviour.	Low
No DLP appointed. A6, A7	Reporting procedures/policy.	N/A
Concerns of abuse or harm not reported. A5, A7	Reporting procedures/policy / Child Safeguarding Training – Level 1	Low
Not clear to whom a Young Person should talk or report to. A6	Post the names of CCOs and DLP.	Low



Use of Facilities		
Unauthorised access to designated children’s play & practice areas & to changing rooms, showers, toilets etc. A9	Supervision policy / Coach Education.	Low
Unauthorised exit from children’s areas. A9	Supervision policy / Coach Education.	Low
Photography, filming or recording in prohibited areas.. A9	Photography policy and use of devices in private zones.	Low
Missing or found child on site. A12	Missing or found child policy.	Low
Children sharing facilities with adults e.g. dressing room, showers etc. A9	Safeguarding policy.	Low
Recruitment		
Recruitment of inappropriate people. A4	Recruitment policy.	Low
Lack of clarity on roles. A6	Recruitment policy.	Low
Unqualified or untrained people in role.A5,	Recruitment policy.	Low
Communications		
Lack of awareness of ‘risk of harm’ with members and visitors. A2, A5	Child Safeguarding Statement / Training Policy.	Low
No communication of Child Safeguarding Statement or Code of Behaviour to members of visitors. A2	Child Safeguarding Statement (display) / Code of Behaviour (distribute).	Low
Unauthorised photography & recording of activities. A9	Photography & Use of Images policy	Low
communications by under 18’s A9	Communications policy / Code of conduct	Low





General Risk of Harm		
Harm not being recognised.	Safeguarding policy / Child Safeguarding Training.	Low
Harm caused by: <ul style="list-style-type: none"> <li>• Child to Child.</li> <li>• Coach to Child.</li> <li>• Volunteer to Child.</li> <li>• Member to Child.</li> <li>• Visitor to Child.</li> </ul> A5, A7	Code of Conduct	Low
General Behavioural Issues.		
Issues of Bullying. A9, A10	Anti-Bullying policy.	Low
Vetting of staff/volunteers. A4	Recruitment policy / Vetting policy.	Low
Issues of Online Safety A9	Social Media / Online Safety policy	Low

Risk Assessment Statement*		
This Risk Assessment has been approved by the Leixlip Tennis Club Executive Committee	<b>Date Approved by Committee</b>	
	<b>Chairperson</b>	
	<b>Chairperson Signature</b>	
	<b>Date</b>	
	<b>Children's Officer</b>	
	<b>Children's Officer Signature</b>	
	<b>Date:</b>	

*\*Hard copy signed and retained at Leixlip Tennis Club*

